

Material Change Form – Header Sheet



| | |
|----------------------|--|
| Name of Applicant(s) | |
| Reference Number | |

PLEASE NOTE
This header sheet must be completed in addition to any associated supplementary sheets. You only need to complete the relevant questions that have changed since the original application. NFI Online and MTE users can scan and attach the completed form to their case or fax it with a Fax Cover Sheet to 01604 852808. For exception cases please fax the completed form to 01604 852879. To assist our team in processing the change, please allow us 24 hours before chasing.

Intermediary details

| | |
|----------------------------------|----------------------------------|
| Name | |
| Address | |
| Telephone Number | |
| Fax | |
| FCA Number | |
| Level of Advice (please confirm) | <input type="checkbox"/> Advised |

If your contact details for this case have changed please confirm

| | |
|---|--|
| New Intermediary Contact Telephone Number | |
| New Intermediary Contact E-Mail Address | |

| | |
|---|--|
| Are you charging the applicant/s any other fees excluding Nationwide fees/charges or those previously mentioned on the original application? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, please state the amount, to whom it is payable and when payable. If the fee is refundable please state how much is refundable and when. | |

Amendments required (tick all appropriate and attach any associated pages)

Change to Intermediary Details

Change to Financial Details (please complete section 1)

Change to Property Details (please complete section 2)

Amendments Required
Please note: This form should not be used where a customer changes their security address. A new application will be required to be submitted and the existing application will need to be cancelled. Please see www.nationwide-intermediary.co.uk for details.

Change to Application Details (please complete section 3)

Change to Direct Debit Details (please complete section 4)

Do you want to cancel the case?

| | |
|--|--|
| Please provide a reason for cancellation | |
|--|--|

NB: This form must be signed by the adviser and arranger who signed the declaration on the initial Mortgage Application form.
 I confirm that all relevant statutory provisions including requirements under the Financial Services & Markets Act have been satisfied. I confirm that any third party who may have arranged and advised on or introduced this mortgage is authorised to advise and arrange or introduce the business or is exempt from authorisation. I am fully aware that quality checks will be carried out on the validity of the information contained in this application form. I am also aware that product(s) applied for will only be reserved if the correct fee accompanies the application form and the product(s) is/are available on the day the application is received by Nationwide. I also authorise Nationwide to release my details to the third party appointed to carry out the legal work on the remortgage so that they can contact me regarding the case (where applicable). I confirm that all documents provided, whether electronically attached or posted, are genuine copies of the original documents that have been seen by me.

| | |
|-----------|--|
| Signature | |
| Date | |

Section 2 - Change to Property Details

| | |
|----------------------|--|
| Name of Applicant(s) | |
| Reference Number | |

Please note that you only need to update the relevant questions that need to be changed

Property Details and Features

Please note: This form should not be used where a customer changes their security address. A new application will be required to be submitted and the existing application will need to be cancelled. Please see www.nationwide-intermediary.co.uk for details.

| | |
|-------------------------------|--------------------------|
| House | <input type="checkbox"/> |
| Bungalow | <input type="checkbox"/> |
| Flat | <input type="checkbox"/> |
| Maisonette | <input type="checkbox"/> |
| Detached | <input type="checkbox"/> |
| Semi Detached | <input type="checkbox"/> |
| Terraced | <input type="checkbox"/> |
| Studio | <input type="checkbox"/> |
| Purpose Built Flat/Maisonette | <input type="checkbox"/> |
| Converted Flat/Maisonette | <input type="checkbox"/> |

| | |
|--|--|
| Purchase Price | £ |
| Estimated Value | £ |
| If the purchase includes any gifted deposits or incentives from the vendor/builder, please provide details | |
| Is the property being sold purposely and knowingly at below the open market value? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Tenure

| | |
|--|--------------------------|
| Freehold | <input type="checkbox"/> |
| Leasehold | <input type="checkbox"/> |
| Commonhold | <input type="checkbox"/> |
| Ownership Scotland | <input type="checkbox"/> |
| If Leasehold, Unexpired Lease term (years) | |

Amend Security Address.

Please note: This form should not be used where a customer changes their security address. A new application will be required to be submitted and the existing application will need to be cancelled. Please see www.nationwide-intermediary.co.uk for details.

| | |
|--|--|
| Property Region | |
| What year was the property built? | |
| Number of bedrooms? | |
| How many floors does the property have? | |
| Is the property a new build or newly converted or refurbished? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you purchasing the freehold of block? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the property have a garage or parking space? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | |
|---|--|
| Does the property have a basement or cellar? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property under construction or major redevelopment (or due to be)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property a listed building? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property habitable? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the plot size greater than 1 acre? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property to be used for agricultural purposes? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property subject to any agricultural restrictions? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the wall construction brick, block or stone? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the roof construction tile or slate? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Has the property been flooded in the last 5 years? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is the property at risk of coastal or river erosion? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Has the property suffered from subsidence, heave or landslip? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

If the property is shared ownership

| | |
|-----------------------|--|
| % of shared ownership | |
| Rent payable | |

If the property is equity share

| | |
|-----------------------------|--|
| % retained by equity holder | |
| Name of equity holder | |

If the property is a flat

| | |
|-------------------------------|--|
| Number of floors in the block | |
| Floor number of flat | |
| Is it serviced by a lift? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

New estate agent/vendor details

| | |
|-----------------------------|--|
| Name of Estate Agent/Vendor | |
| Contact Name | |
| Company Address | |
| Telephone Number | |
| Fax Number | |
| E-mail address | |

Valuation Requirements:
The Society is legally obliged to assess the value of the property for mortgage purposes and may obtain a valuation report. However, this report will not be adequate for the purposes of someone wishing to purchase and live in the property. The report may not reveal serious defects and there may be important inaccuracies or omissions. It will not be a Structural or Building Survey Report and will be based upon a limited inspection. You are therefore strongly advised to obtain your own report on the condition and value of the property, based on a fuller inspection.

Valuation required

| | |
|---|--------------------------|
| Mortgage Valuation Report | <input type="checkbox"/> |
| Homebuyers Report | <input type="checkbox"/> |
| Transcription (Scottish purchases only) | <input type="checkbox"/> |

If this is an exception case please ensure you have attached the appropriate fee.

Section 3 - Change to Application Details

| | |
|----------------------|--|
| Name of Applicant(s) | |
| Reference Number | |

Please note that you only need to update the relevant questions that need to be changed

Applicant 1

| | |
|-------------------|--|
| Current Name | |
| New Name | |
| Reason for change | |

Please attach the relevant proof for change of name.

Marriage Certificate - Written confirmation of Divorce (from the applicant or solicitor) - Deed Poll

Applicant 2

| | |
|-------------------|--|
| Current Name | |
| New Name | |
| Reason for change | |

Please attach the relevant proof for change of name.

Marriage Certificate - Written confirmation of Divorce (from the applicant or solicitor) - Deed Poll

New solicitor details

| | |
|----------------------------|--|
| New Solicitor Company Name | |
| New Solicitor Name | |
| Address | |
| Telephone Number | |
| Fax Number | |
| Reason for change | |

NBS will require written confirmation from the old solicitor to state they are no longer dealing with this case, and written confirmation from the new solicitor to confirm they are acting on behalf of the applicants for this case.

Any other details

| | |
|--|--|
| Please provide full details of any other changes | |
|--|--|

Section 4 - Change to Direct Debit

| | |
|----------------------|--|
| Name of Applicant(s) | |
| Reference Number | |

Please note that you only need to update the relevant questions that need to be changed

New direct debit details

| | |
|--|--|
| Bank Name | |
| New Bank Account Number | |
| New Bank Sort Code | |
| Bank account holder Name(s) | |
| Preferred payment date (valid values 1-28) | |